The organization is comprised of eight team members, which include Wilco Tromp, Rorisang Serapelo, Melissa Roodt, Oratile Seloro, Sarah Masu, Chriselda Mathebula, Mduduzi Msiza, and Jevon Gounden.

The members of the team divide up the tasks. Eight-day sprints have been developed to track the number of work hours spent on specific tasks inside a given sprint, to maintain scheduling alignment. Every task's assignees will be noted. The sprints are as follows:

* Sprint 1: 23 Apr - 1 May
* Sprint 2: 2 May – 10 May
* Sprint 3: 11 May – 19 May
* Sprint 4: 20 May – 28 May
* Sprint 5: 29 May – 6 June
* Sprint 6: 7 June – 15 June
* Sprint 7: 16 June – 21 June

In the table below, an example of the sprint table is shown. It portrays the names of the members, the amount of hours per sprint and the total amount of hours each member took during the process to produce the final product.

|  |  |  |  |
| --- | --- | --- | --- |
| Project Members | Sprint n (hours) | Sprint (n+1) (hours) | Total hours |
| [St. number] [Name and surnames] | [Date] | {Dates] |  |
| 35834609 Oratile Seloro | xxx | xxx | xx |
| 32850123 Sarah Masu | xxx | xxx | xx |
| 34250964 Chriselda Mathebula | xxx | xxx | xx |
| 26905647 Mduduzi Msiza | xxx | xxx | xx |
| 34531033 Wilco Tromp | xxx | xxx | xx |
| 37609866 Jevon Gounden | xxx | xxx | xx |
| 35406895 Rorisang Serapelo | xxx | xxx | xx |
| 33509735 Melissa Roodt | xxx | xxx | xx |

The table below lists the tasks needed to efficiently produce the final product. It displays the member assigned to each task, the duration of each task, the sprint number of the task and the start and end dates.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Member | Task | Duration (hours) | Sprint | Start Date | End Date |
|  | [Name and Description] | [Time taken to complete the task] | [Sprint number] | [Date started] | [Date ended] |
|  | Task 1 - Feasibility Study |  |  |  |  |
| Wilco Tromp | Task 1.1 - Executive Summary | xx | 2 | 30-Apr-24 | 03-May-24 |
| RRS Serapelo | Task 1.2 - Description of Product/Service | xx | 1 | 23-Apr-24 | 30-Apr-24 |
| J Gounden | Task 1.3 - Technical Considerations | xx | 1 | 23-Apr-24 | 30-Apr-24 |
| M Roodt | Task 1.4 - Product/Service Marketplace | xx | 1 | 23-Apr-24 | 30-Apr-24 |
| C Mathebula | Task 1.5 - Marketing Strategy | xx | 1 | 23-Apr-24 | 30-Apr-24 |
| OK Seloro & SM Masu | Task 1.6 - Organisation/Staffing | xx | 1 | 23-Apr-24 | 30-Apr-24 |
| OK Seloro & SM Masu | Task 1.7 - Schedule | xx | 1 | 23-Apr-24 | 30-Apr-24 |
| MC Msiza | Task 1.8 - Financial Projections | xx | 1 | 23-Apr-24 | 30-Apr-24 |
| W Tromp & R Serapelo | Task 1.9 - Findings and Recommendations | xx | 2 | 30-Apr-24 | 03-May-24 |
|  | Task 2 - IT Plan |  |  |  |  |
| XXXX | Task 2.1 - Overview | xx | x | 10-May-24 | 15-May-24 |
| XXXX | Task 2.2 - Document Organisation | xx | x | 06-May-24 | 10-May-24 |
| XXXX | Task 2.3 - Goals & Scope | xx | x | 06-May-24 | 12-May-24 |
| XXXX | Task 2.4 - Technical Process | xx | x | 06-May-24 | 13-May-24 |
| XXXX | Task 2.5 - Deliverables | xx | x | 06-May-24 | 15-May-24 |
| XXXX | Task 2.6 - Risk Management | xx | x | 06-May-24 | 13-May-24 |
| XXXX | Task 2.7 - Scheduling & Estimates | xx | x | 06-May-24 | 10-May-24 |
| XXXX | Task 2.8 - Measurements and Metrics | xx | x | 06-May-24 | 13-May-24 |
|  | Task 3 - Business Case |  |  |  |  |
| XXXX | Task 3.1 - Executive Summary | xx | x | 13-May-24 | 15-May-24 |
| XXXX | Task 3.2 - Mission Statement | xx | x | 06-May-24 | 13-May-24 |
| XXXX | Task 3.3 - Product/Service | xx | x | 06-May-24 | 13-May-24 |
| XXXX | Task 3.4 - Project Definition | xx | x | 06-May-24 | 13-May-24 |
| XXXX | Task 3.5 - Project Organisation | xx | x | 06-May-24 | 13-May-24 |
| XXXX | Task 3.6 - Market Assessment | xx | x | 06-May-24 | 13-May-24 |
| XXXX | Task 3.7 - Marketing Strategy | xx | x | 06-May-24 | 13-May-24 |
| XXXX | Task 3.8 - Financial Appraisal | xx | x | 06-May-24 | 13-May-24 |
| XXXX | Task 3.9 - Risk Assessment | xx | x | 06-May-24 | 13-May-24 |
|  | Task 4 - ProtoType |  |  | **20-May-24** | **21-Jun-24** |